

Government of India  
Department of Atomic Energy

C.S.M. Marg,  
Bombay - 400 039.

No.5/B(1)/BD-655

July 26, 1968

OFFICE MEMORANDUM

Sub : Running of educational institutions under the  
aegis of Atomic Energy Education Society (AEES)  
at various centres in the country.

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The Atomic Energy Education Society was constituted in 1969  
under Registration of Society's Act, 1860 and Bombay Public Trust  
Act, 1950 with the following objectives viz :-

- a) to establish and run educational institutions  
such as Schools, Colleges etc., for children  
of DAE employees who are willing to be taught  
through the media of instruction adopted by  
the Society from time to time; and
- b) to promote or engage in any other activity  
in the attainment of the aims and objects  
of the Society.

The activities of the Society have grown up considerably since  
then and now the Society has Schools and Junior Colleges as many as  
twelve centres in the country providing educational facilities to the  
children of the employees of Department of Atomic Energy, constituent  
Units, Projects and Public Sector Undertakings under its control. The  
Society has since been declared by Government as Central Autonomous  
Body. It is, therefore, felt necessary to issue a comprehensive office  
memorandum streamlining its functions and scope of its activities.

2. In supersession of the orders contained in the following  
Office Memorandum/I.D. Notes/Letters in respect of the schools establi

at various centres of the Department of Atomic Energy.

1. 9/20/60-(P) dated 26.3.1969
2. 4/1(3)/69-(P) (H) Intnd 21.10.1970
3. 35/39/60-PP dated 29.5.1971
4. 15/16(6)/75-PP dated 20.9.1976
5. 6/15(R)/82-PP dated 30.6.1983
6. 5/8(3)/83-555 dated 30.6.1983
7. I.D. Note 7/10(1)/84-HWS dated 9.3.1984
8. I.D. Note No. 25/26/85(CAT)-R dated 8.5.1985
9. 5/8(3)/78-H dated 25.3.1980
10. I.D. Note No. 2/10(5)/85-HWS-R dated 19.6.1986, (no

President is pleased to issue the following consolidated order pertaining to the Atomic Energy Education Society (i.e., AECS) and the Educational Institutions established and managed by the Society or that may hereafter be established and managed by the Society at the various locations in the country to provide educational facilities to the children of the employees involved in the activities of the Department of Atomic Energy. The running of the Schools as also expenditure therefore shall be as per the rules and regulations framed and adopted by the Governing Council of Society and approved by Department of Atomic Energy, from time to time.

3. The standard of education will be prescribed by the affiliating body, that is the Central Board of Secondary Education upto Class X. The Society at its discretion may affiliate the classes above Standard X of its institutions at various centres to the State Boards/Universities as the case may be, as and when considered necessary, in the overall interest of the students. The opening of additional classes, the addition of sections in each class, depending on the number of children, resorting to shift system wherever necessary, introduction of various subjects/electives and streams and vocational courses as prescribed by or from

the prescribed combinations of the affiliating body, shall be the responsibility of the Society.

4. The Society will employ teachers and other staff on scales of pay and allowances as may be decided by the Society taking into account the scales prescribed by Department of Education of the Ministry of Human Resources & Development. The categories, number and qualifications of staff employed as well as their service conditions shall be as may be prescribed and adopted by the Society, which may in general follow the pattern adopted and followed in Central autonomous educational institutions.

5. (a) The Society will frame Conduct Rules to be observed by its employees which will be on the lines of CCS(Conduct) Rules, 1964 prescribed by the Government of India for its employees. In disciplinary matters, the society will follow the disciplinary procedures prescribed under the CCS(CLM) Rules 1965 of the Government of India.

(b) The Society will follow Central Government Rules as amended from time to time in matters relating to Leave, TA, LTC, Reimbursement of tuition fees, Children's Education Allowance, Medical expenses, Non-interest and interest bearing advances and other service conditions of its employees, with such modifications as may be adopted by the Society.

6. (a) The Society shall have a Pension Scheme framed on the lines of CCS(Pension) Rules 1972 as amended from time to time, which shall cover all regular employees of the Society joining service on or after 7th July 1977 as well as such of the regular employees already in service of the Society on that date who have not specifically opted in writing to continue under the C.P. Fund Scheme to which they were subject to earlier.

(b) The Society shall also have its own General Provident Fund/ Contributory Provident Fund Rules framed on the lines of

the provisions of General Provident Fund (India) Rules 1969 and Contributory Provident Fund (India) Rules, 1962 under P.F. Act, 1925. All regular employees of the Society (other than those who were in service of the Society on 7th July 1907 and have opted in writing to continue under the Contributory Provident Fund Scheme even after the introduction of the Pension Scheme for the employees of the Society) shall contribute to the General Provident Fund of the Society. In the case of employees in service of the Society on 7th July and have opted in writing to continue under the Contributory Provident Fund Scheme, the Society will contribute 'Management's Share' to the Fund as per the provisions of the C.P. Fund (India) Rules 1962.

7. The Society will charge tuition fees in terms of letter No. 5/555 dated 26.4.1984 issued by the Department and as may be amended/ from time to time. Admission fee and Pupil's Fund will be charged KVS pattern for classes upto X, and also for Classes XI and XII, if affiliated to CBSE, New Delhi. The Society may operate kindergarden classes wherever essential. However, the KG establishment will be and will not form part of regular establishment of the schools run by the society from out of the fees recovered from the pupils. The fees to be charged for the K.G. classes shall be such as may be prescribed by the Government.
8. Admission to the schools/institutions will normally be restricted to children of the employees of the Department and its constituent Projects/Public Undertakings/Autonomous Bodies/Aided Institutions. Vacancies exist in any class after admission of all the eligible children of the employees of DPL/Units, such vacancies may be filled by admitting children of employees of other Central/State Government Departments.

Undertakings, Ex-servicemen and other obligatory categories, as decided by ACCS from time to time. Chairman of Local Management Committee of schools located at Project sites may also admit children of employees of contractors and other agencies associated with the project with Projects have an obligation subject to availability of seats. The priorities and norms of admission will be decided by ACCS.

Fees chargeable from children of employees other than those of Department of Atomic Energy shall be as decided by the Society in its letter No. 5/8(9)/82-555 dated 26.4.1984.

g. The management of the educational institutions will be vested in the Governing Council constituted as per Memorandum and Bye-Laws of the ACCS. The admission of new members to the Society shall be as laid down in the Bye-laws and shall have the concurrence of the Department. The management of the educational institutions in the Anushaktinagar, Trombay, will be looked after directly by the office bearers of the Society. For smooth and efficient functioning of the institutions located at other centres, the Society may constitute Local Management Committees from among the senior officers of the Unit Projects/Undertakings etc., in consultation with the Head of the Unit, Project/Undertaking and vest them with suitable financial and administrative powers.

10. The Society will present to the Department every year statements of accounts duly audited by Chartered Accountants. In addition to the above, a consolidated statement of accounts with annual report will also be presented to DAE to be submitted to the Parliament every year by the Society. The sanction to

The release of funds as per the approved budget will be issued by competent authorities as decided by DAE from time to time. It shall be open to the competent authority to release to the Society funds for running of the institution at periodic intervals in such manner as to ensure the smooth working of the institution and that the total靡e during any particular period shall not exceed the amount the Society is entitled to on the basis of the approved budget, except in unusual circumstances.

11. Provision of funds for the Society will be made in the Annual Budget of the Department of Atomic Energy/Constituent Units/Projects/ Public Undertaking etc., as the case may be. Wherever more than one Unit/Project/Undertaking exist, the budgetary provision may be made by only one Unit as decided by DAE but the expenditure finally may be claimed by the concerned unit from the other Unit/Units on pro-rata basis, if the number of students belonging to other Unit/Units is significant.

12. The Department of Atomic Energy or its constituent Units/Projects/ Public Undertakings as the case may be will provide the school buildings, furniture and all other capital equipment necessary for the running of the educational institutions. The expenditure on their maintenance will also be borne by the respective Projects/Units.

13. The constituent Units/Projects/Public Undertakings as the case may be will extend to the staff of AICS facilities like accommodation, medical and transport etc. on the same terms as are being extended to the staff of the Projects/Units, where the schools are situated.

14. The Society will be entitled to get consultation and assistance of

all service/supporting Units set up under DAE/Units/Projects/Undertakings in the execution of their assignments.

15. Any honorary assignment of any officer of DAE/Units/Projects/Undertakings to the Society shall be considered as a part of the official duty of the concerned officer and the officer shall be entitled to TA/DA from his parent Unit as per his entitlement.

*S.K. Bhandarkar*

( S.K. Bhandarkar )  
Joint Secretary to the Govt. of India

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The Chairman,  
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Anushaktinagar, Bombay.